

## Media Requirements – Room Setup Karen Valencic

- Cordless lavaliere microphone Karen demonstrates concepts physically, this frees up her hands and allows her to move into your audience
- Room Layout for best engagement, Karen will have your people up engaging with each other so space for getting out of chairs is best
  - 1. Audience

Most Optimal – Chairs only facing forward Next Optimal – Rounds Works – Auditorium

- 2. Screen positioned to the side rather than center
- Open space on stage or room front, no podium
- Small table or shelf to place a few demonstration objects (this could be a podium to the side)
- Projector, screen, computer for Presentation Karen will e-mail her presentation to you before hand
- If raised stage, easy on and off access
- May require sticky back flipchart paper, depending on objectives