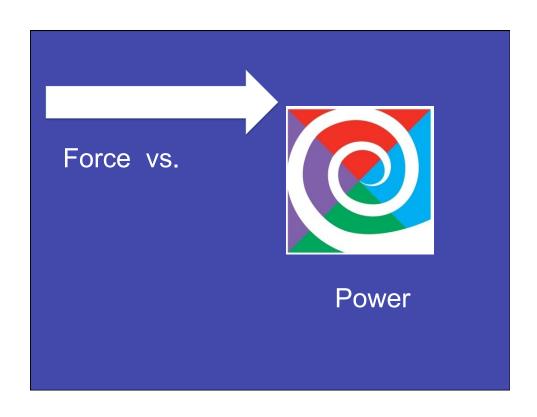
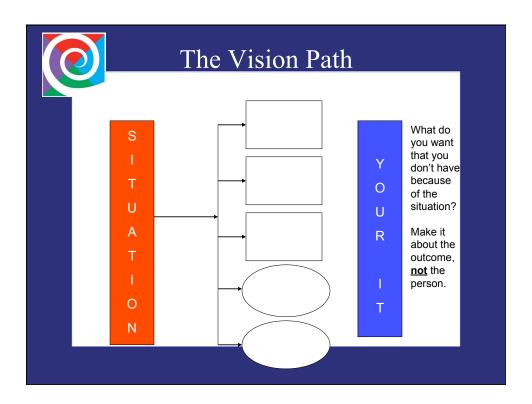
Mastering the Art of Conflict



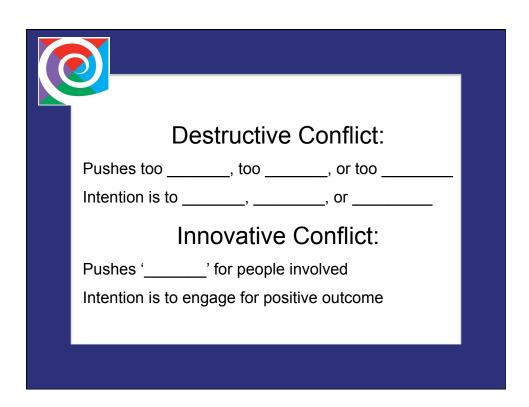


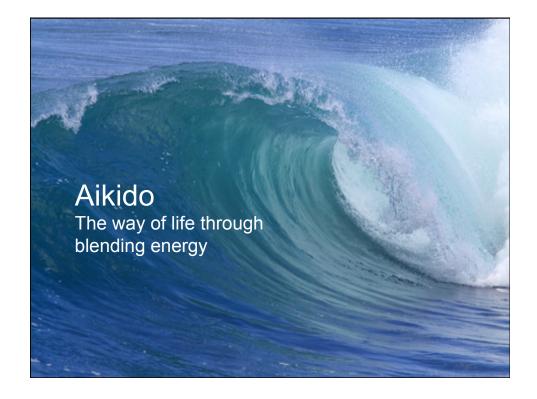














Knowledge: Key Learning Points

- 1. Check Physical Position
- 2. Turn your statements into questions, acknowledgements, or both Avoid 'why?'

Even 'nice' statement can keep you stuck

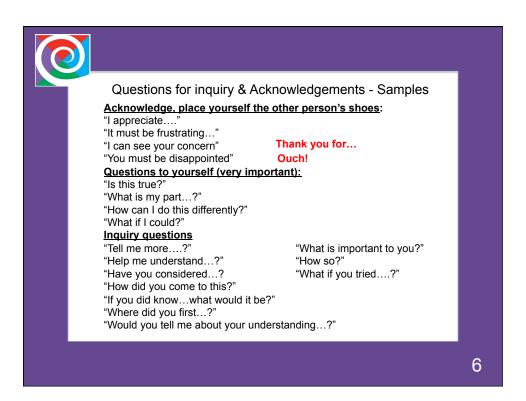


Refer to the conflict or challenge you wrote out earlier.

What statements are you currently making about the conflict?

Change those statements into questions, acknowledgements, or both.

4





DiSC Behavior Clues and Tips

Dominate Influence Conscientious Steady Open & friendly Often in a hurry Appears calm Reserved · Direct in their Talks a lot Listens carefully Focus on details Doesn't focus on · Nods head communications Asks many questions States opinions as Asks specific Proceeds carefully details People oriented questions Doesn't express their facts Outcome oriented Jumps from subject People oriented opposition May appear to subject Not easily excited Very critical Very optimistic Thoughtful Task oriented aggressive and Often animated Indirect Avoids conflict demanding Runs from conflict Masks emotions Big picture Talks in "bullets" Puts up with conflict Fights back in conflict Procedure/

Pace

Precision

Recognize a predominate Style to connect positively with each style:

People

Problems

Do: Be direct Provide solutions Give immediate feedback Show interest Concentrate on the subject	• Be positive • Help them achieve recognition • Take time for "chatting" • Be expressive • Be enthusiastic	 Be logical Provide support Be fair to all Ask specific questions to find out their needs Make them feel 	 Listen carefully Be calm Answer questions Be thorough Slow down presentation Prefers writing
 Get to the point Don't: Go into details Talk too much Send emails in 	 Communicate in person Don't: Talk too many details Fail to socialize Be negative 	Don't: • Forget promises • Make sudden changes	Don't: • Move fast • Invade personal space • Expect small talk
"paragraphs" • Take their style personally • Lose focus • Slow down Personalities:	Set restrictionsBe critical Personalities:	Be impatientUnreliableMove too fast Personalities:	Personalities:
Danica Patrick Hillary Clinton Barbara Walters Rush Limbaugh Donald Trump	Helio Castroneves Bill Clinton Robin Williams Jay Leno Oprah Winfrey	Peyton Manning Jimmy Fallon Mother Teresa Gandhi John Denver	Al Gore Albert Einstein Jack Nicklaus Kevin Costner Bill Gates



Summary

<u>Destructive</u>	<u>Innovative</u>	
■Focus on issue or position	Focus on source of issue or vision	
Strongest usually prevails	Everyone wins	
■Shuts down solutions	Opens up solutions	
■Tremendous energy spent	Requires less effort	
■Just Do It	Spiral Impact It	

5





Choose to be Centered

- ► Allows you to operate from your strength with focus, clarity, and grace
- ▶ Builds trust in relationships; fosters influence
- ► Balances your nonverbal communication
- ► Enables you to stay calm in chaos
- ► Increases perspective
- ► Strengthened through practice, practice, practice



Centered Listening

Hindrances to Centered Listening

Environment Too many distractions

Ignoring From lack of interest or respect

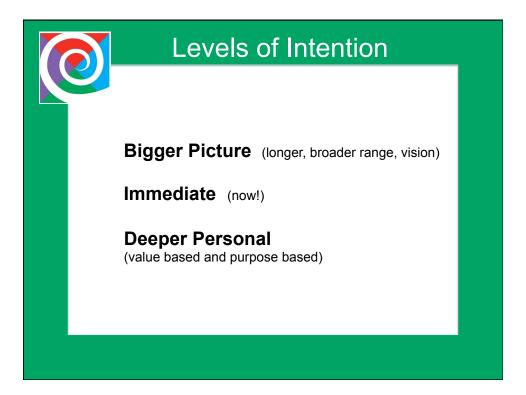
Selective Listening Hearing only parts
Sidetracking Changing the subject
Probing Asking more questions than

appropriate

Interpretive Listening Hearing filtered by own belief

Advice Giving Offering solutions
Defensiveness Reacting to content







Levels of Intention

Bigger Picture (longer and broader range)

Cohesive engaged team/organization

Immediate (now!)

Give feedback daily Model behavior you desire Plan development – form credo

Deeper Personal (value based)

Honor myself and others always

Karen Valencic 03/04



Levels of Intention

Bigger Picture (longer and broader range)

Be the leader in your industry

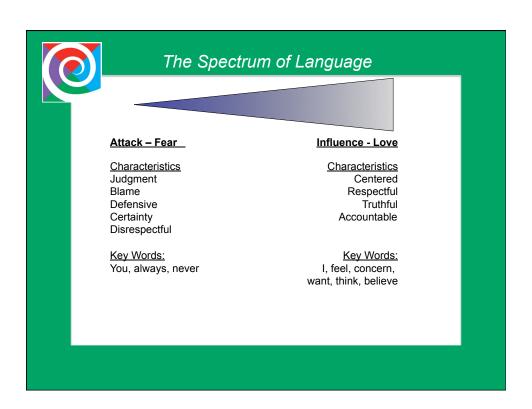
Immediate (now!)

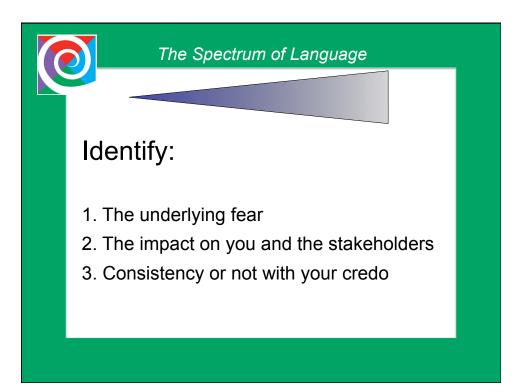
Action consistent with Bigger Picture and your credo

Deeper Personal (value based)

Your department or organization credo

Karen Valencic 03/04







Examples:

Attack: You are always late.

Influential: I feel anxious when I have to wait. What I want is to start on time. Can you commit to this?

Influential: When our client has to wait, we are missing the mark our service commitment. What needs to happen for your end for us to meet our commitment?

Remember it is HOW it is delivered that conveys the message.

Spiral Impact® Overview - 5 Keys

First recognize: tension or conflict

- Ask questions, acknowledge or both avoid 'Why?"
- @ Center
- Declare all levels of intention
- Choose your support

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Examples of feeling words:

Most Influential: are words that are true feelings that can be yours and not denied Attack or more direct: are words that imply someone else has done something to you

Most influential: Loved Accepted Mad Afraid Misunderstood Alone Nervous Responsible Angry Awful Sad Safe Bad Brave Scared Cheerful Committed Middle of the spectrum: Concerned Confident Bored Disappointed Confused Disgusted Daring Delighted Enraged Depressed Forgotten Hateful Determined Different Left out Pressured Dumb Embarrassed Right Enthusiastic **Attack or More Direct:** Frightened Frustrated (are not true feeling words) Furious Attacked Gloomy Cheated Deceived Grateful Great Hurt Guilty Ignored Picked on Happy Hopeful Put down Horrible Teased **Impressed** Used Insecure Interested Joyful Lonely

Core Values Partial List What is your 'deeper personal' Intention? A values base statement of 'who' you strive to be & 'how' you engage

Authenticity Leadership
Achievement Learning
Adventure Love
Authority Loyalty

Autonomy Meaningful Work

Balance Openness
Beauty Optimism
Boldness Peace
Centered Pleasure
Compassion Poise
Challenge Popularity

Challenge Popularity
Citizenship Recognition
Community Religion
Competency Reputation
Contribution Respect

Creativity Responsibility

Curiosity Security
Determination Self-Respect

Fairness Service
Faith Spirituality
Fame Stability

Friendships Success
Fun Status

Growth Trustworthiness

Happiness Up lifter
Honesty Wealth
Honor Wisdom

Humor

Inner Harmony
Inspiration
Justice
Kindness

Knowledge

Influence